

MUSCONETCONG SEWERAGE AUTHORITY

Commissioners' Meeting
May 25, 2023

REGULAR MEETING OF THE MUSCONETCONG SEWERAGE AUTHORITY 110 CONTINENTAL DRIVE BUDD LAKE, NJ 07828

Chairman Rattner called the meeting to order at 7:30 PM. Following the Pledge of Allegiance to the Flag, an announcement was made that adequate notice of this meeting had been provided for as defined by the "Open Public Meetings Act".

Members Present: Michael Grogan, Brian McNeilly, Melanie Michetti, Steven Rattner, Anthony Riccardi, Thomas Romano, Joseph Schwab, Jack Sylvester, Elmer Still

Members Absent: Andrew Cangiano, Richard Schindelar

Others Present: Thomas Carroll – QPA, Patrick Dwyer – Esq., Jilliam Martucci – Office Manager, James Wancho – PE, James Schilling – Executive Director

Others Absent: None

Attendance Roll Call:

Mr. Cangiano	Absent	Mr. Riccardi	Present
Mr. Grogan	Present	Mr. Romano	Present
Mr. McNeilly	Present	Mr. Schindelar	Absent
Mrs. Michetti	Present	Mr. Schwab	Present
Chairman Rattner	Present	Mr. Still	Present
		Mr. Sylvester	Present

Date/Time Call to Order: Thursday May 25, 2023 – 7:30PM
Others Present: Tom Carroll, Pat Dwyer, James Wancho, James Schilling, Jilliam Martucci

Motion / Resolution	Cangiano	Grogan	McNeilly	Michetti	Rattner	Riccardi	Romano	Schindelar	Schwab	Still	Sylvester
Attendance	Absent	Present	Present	Present	Present	Present	Present	Absent	Present	Present	Present
Regular Meeting Minutes: 04.27.2023 ALL IN FAVOR	Absent	Aye	Aye	Aye	Aye	Second Aye	Aye	Absent	Abstain	Motion Aye	Abstain
2022 Financials ROLL CALL	Absent	Yes	Motion Yes	Yes	Yes	Yes	Second Yes	Absent	Yes	Yes	Yes
2023 Financials ROLL CALL	Absent	Yes	Motion Yes	Yes	Yes	Yes	Second Yes	Absent	Yes	Yes	Yes
Pending Vouchers May 18, 2023 ROLL CALL	Absent	Yes	Yes	Yes	Yes	Yes	Motion Yes	Absent	Yes	Yes	Second Yes
Correspondence ALL IN FAVOR	Absent	Aye	Motion Aye	Aye	Aye	Aye	Second Aye	Absent	Aye	Aye	Aye
Directors Report, - May, 2023 ALL IN FAVOR	Absent	Aye	Aye	Aye	Aye	Aye	Second Aye	Absent	Motion Aye	Aye	Aye
Office Managers, Maintenance & Repairs Reports – May, 2023 Flow Data– April, 2023 ALL IN FAVOR	Absent	Aye	Aye	Aye	Aye	Aye	Motion Aye	Absent	Second Aye	Aye	Aye
Engineers Report – May, 2023 ALL IN FAVOR	Absent	Aye	Aye	Aye	Aye	Aye	Aye	Absent	Second Aye	Aye	Motion Aye
New Business:											
Resolution # 23-29 ROLL CALL	Absent	Yes	Yes	Abstain	Yes	Yes	Motion Yes	Absent	Abstain	Yes	Second Yes
Resolution # 23-30 ROLL CALL	Absent	Second Yes	Motion Yes	Yes	Yes	Yes	Yes	Absent	Yes	Yes	Yes
Resolution # 23-31 <u>"AS AMENDED"</u> ROLL CALL	Absent	Yes	Yes	Motion Yes	Yes	Yes	Yes	Absent	Second Yes	Yes	Yes
Adjournment: 08:24PM ALL IN FAVOR	Absent	Aye	Second Aye	Aye	Aye	Aye	Aye	Absent	Motion Aye	Aye	Aye

Chairman Rattner open and closed the meeting to the public.

The "Regular" meeting minutes of April 27, 2023, accepted on a motion offered by Mr. Still, seconded by Mr. Riccardi and the affirmative All in Favor vote of members present. All In Favor:

Mr. Cangiano	Absent	Mr. Riccardi	Aye
Mr. Grogan	Aye	Mr. Romano	Aye
Mr. McNeilly	Aye	Mr. Schindelar	Absent
Mrs. Michetti	Aye	Mr. Schwab	Abstain
Chairman Rattner	Aye	Mr. Still	Aye
		Mr. Sylvester	Abstain

Comments:

- None

The Financial Reports for 2022 were accepted on a motion offered by Mr. McNeilly, seconded by Mr. Romano and the affirmative Roll Call vote of members present. Roll Call Vote:

Mr. Cangiano	Absent	Mr. Riccardi	Yes
Mr. Grogan	Yes	Mr. Romano	Yes
Mr. McNeilly	Yes	Mr. Schindelar	Absent
Mrs. Michetti	Yes	Mr. Schwab	Yes
Chairman Rattner	Yes	Mr. Still	Yes
		Mr. Sylvester	Yes

Comments:

- None

Financial Reports – 2022

1:28 PM
06/16/23
Accrual Basis

Musconetcong Sewerage Authority Budget vs. Actual Expenditure Report January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Net Position Utilized	0.00	109,821.00	-109,821.00	0.0%
Interest	3,698.03	4,648,821.00	-1,244,952.88	73.2%
Trustee passdown	3,402,798.02	4,758,642.00	-1,348,177.95	71.7%
Total Income	3,406,496.05	4,758,642.00	-1,348,177.95	71.7%
Gross Profit	3,408,484.05	4,758,642.00	-1,348,177.95	71.7%
Expense				
8690 - Reconciliation Discrepancies	10.10			
Personnel Services				
B-1 - Administrative-S&W	175,971.49	176,840.00	-868.51	99.5%
B-14 - Operating-S&W	674,313.31	675,000.00	-686.69	99.9%
Total Personnel Services	850,284.80	851,840.00	-1,355.20	99.8%
Employee Benefits				
B-8 - Pension	127,908.46	114,000.00	13,908.46	112.2%
B-8 - Social Security	63,342.27	68,458.00	-3,115.73	95.3%
B-10 - Hosp				
Dental/Vision	9,867.71			
B-10 - Hosp - Other	181,494.00	200,000.00	-18,506.00	90.7%
Total B-10 - Hosp	191,461.71	200,000.00	-8,538.29	95.7%
B-11 - Disability Insurance	5,748.45	10,000.00	-4,241.55	57.5%
B-6 - Unemployment	6,610.48	7,000.00	-389.52	94.4%
Total Employee Benefits	305,079.37	397,458.00	-2,378.63	99.4%
Administration Expenses				
B-2 - Administrative-CE				
Influent Line/PPS	-7,500.00			
B-2 - Administrative-CE - Other	41,280.31	40,000.00	1,280.31	103.2%
Total B-2 - Administrative-CE	33,780.31	40,000.00	-6,219.69	84.5%
Total Administration Expenses	33,780.31	40,000.00	-6,219.69	84.5%
Operations and Maintenance				
B-3 - Legal	21,889.94	35,000.00	-13,110.06	62.5%
B-4 - Audit	7,475.00	20,000.00	-12,525.00	37.4%
B-5 - Engineer				
N/PPDS Permit	-7,500.00			
B-5 - Engineer - Other	35,158.44	35,000.00	158.44	100.4%
Total B-5 - Engineer	27,658.44	35,000.00	-7,341.56	79.0%
B-15 - Telephone	10,528.97	25,000.00	-14,471.03	42.1%
B-16 - Electric	420,390.38	400,000.00	20,390.38	97.0%
B-17 - Propane/Fuel Oil	29,778.80	30,000.00	-214.20	99.3%
B-18 - Supplies/Chemicals	172,418.31	200,000.00	-27,584.69	86.2%
B-27 - Laboratory Supplies	5,893.74	8,000.00	-2,106.26	74.4%
B-13 - Office	28,498.17	30,000.00	-1,501.83	95.0%
B-31 - External Services	69,944.55	70,000.00	-55.45	99.9%
B-28 - Education/Training	11,845.32	12,000.00	-154.68	98.7%
B-25 - Laboratory Fees	16,589.15	20,000.00	-3,410.85	82.9%
B-19 - Maintenance/Repairs	173,558.14	204,000.00	-30,441.86	85.1%
B-20 - Insurance	19,852.00	19,000.00	852.00	109.0%
B-24 - N/CEP Fees	19,177.92	20,000.00	-822.08	78.7%
B-12 - Trustee Admin Fee	14,480.00	20,000.00	-5,520.00	58.0%
B-23 - Permit Appl/Compliance Fees	31,781.68	20,000.00	11,781.68	127.1%
B-21 - Equipment	47,553.24	70,000.00	-22,446.76	67.9%
B-26 - Sludge Disposal	833,653.65	810,000.00	23,653.65	102.0%
B-22 - Contingency	0.00	4,000.00	-4,000.00	0.0%
Total Operations and Maintenance	2,104,068.41	2,233,000.00	-128,931.59	94.2%
Debt Service				
Debt Svc - Principal Payment	382,777.88			
Debt Svc - Interest Payment	328,535.56			
Debt Service - Other	0.00	724,723.00	-724,723.00	0.0%
Total Debt Service	721,313.21	724,723.00	-3,409.79	99.8%
Reserves				

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Accrual Basis

Musconetcong Sewerage Authority Budget vs. Actual Expenditure Report January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
B-29 - Capital Improvement	0.00	200,000.00	-200,000.00	0.0%
B-30 - Renewal & Replacement	0.00	200,000.00	-200,000.00	0.0%
Total Reserves	0.00	400,000.00	-400,000.00	0.0%
Misc. Income	-85.25			
Operating Refund	-163.80			
Pension Reimbursement	-11,193.26			
PPS	-4,371.92			
Total Expense	4,068,731.88	4,648,821.00	-558,089.12	88.0%
Net Ordinary Income	-682,267.83	109,821.00	-790,088.83	-814.4%
Other Income/Expense				
Other Income				
Short Term Disability Reimburse	11,531.03			
Total Other Income	11,531.03			
Other Expense				
Bank Fee	-40.00			
Total Other Expense	-40.00			
Net Other Income	11,571.03			
Net Income	-660,696.80	109,821.00	-770,517.80	-808.9%

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05/16/23
Cash Basis

Musconetcong Sewerage Authority
Balance Sheet
As of December 31, 2022

	Dec 31, 22
ASSETS	
Current Assets	
Checking/Savings	
OA 8169 - Operating Acct TD - 8169	1,215,741.19
PR 3717 - Payroll Account TD - 3717	-1,208.87
CI 5030 - Capital Improvement TD - 5030	1,260,725.27
Es 3226 - Escrow Account TD Bank - 3226	10,134.34
RR 1360 - Renewal & Replacement TD - 1360	651,364.85
Petty Cash	100.00
Total Checking/Savings	3,136,866.58
Other Current Assets	
NJIB Note Receivable	3,090,435.00
Prepaid Expenses	179.99
Total Other Current Assets	3,090,614.99
Total Current Assets	6,227,471.57
Fixed Assets	
Construction in Progress	1,609,092.35
Accumulated Depreciation	-39,721,047.17
Capital Assets, Depreciated	61,481,592.62
Land	605,700.00
Total Fixed Assets	23,875,337.80
Other Assets	
Def. Pension Outflows	329,952.00
Total Other Assets	329,952.00
TOTAL ASSETS	30,432,761.37
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 - Accounts Payable	-1,090.36
Total Accounts Payable	-1,090.36
Other Current Liabilities	
NJIB Note Payable	9,186,498.00
Accrued Payroll Liabilities	
Garnishment	302.14
VALIC	625.00
PERS - Contributions	110,397.18
PERS - Loans	117,457.85
PERS - Insurance	13,496.72
Union Dues	840.81
Accrued Payroll Liabilities - Other	-47,699.60
Total Accrued Payroll Liabilities	193,738.38
Escrow Deposits Payable	
Matrix Mount Olive	2.60
271 KH - 271 Kings Hwy - Adler WH	2,036.25
40 - Bank Street Crown Walk Urban Re	1,825.00
34 - Bnk Street Urban Renewal LLC	12.50
QC - QuickChek Roxbury	210.00
Waterloo Valley Road Sewer Ext.	100.75
Villages at Roxbury	965.00
Crownpoint Multifamily Project	504.25
Escrow Deposits Payable - Other	5,548.49
Total Escrow Deposits Payable	11,604.84

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Cash Basis

Musconetcong Sewerage Authority
Balance Sheet
As of December 31, 2022

	Dec 31, 22
Compensated Absences Payable	61,681.72
Accrued Interest Payable	26,072.79
Accounts Payable - Pension	-93,223.62
Accrued Liabilities	47,771.68
Total Other Current Liabilities	9,437,143.59
Total Current Liabilities	9,439,053.23
Long Term Liabilities	
Net Pension Liability	1,394,376.00
Loans Payable	2,145,402.38
Def. Inflows of Resources	
Unamort Gain on Refunding 2007	-10,200.00
Def. Pension Inflows	991,342.00
Total Def. Inflows of Resources	1,001,542.00
Total Long Term Liabilities	4,541,320.38
Total Liabilities	13,977,373.61
Equity	
Net Investment in Capital Asset	22,689,413.56
Restricted	
Current Debt Service	29,252.00
Future Retirement Reserve	50,000.00
B-29 Capital Improvements	
365 PPE - Contract 365 Plant Process Eval	43,944.51
360 - Contract 360 HVAC & Roofs	
360 IB - Contract 360 HVAC/Roofs-NJIBank	23,333.75
360 PSS - Contract 360 HVAC Roofs PSS	96,014.06
Total 360 - Contract 360 HVAC & Roofs	119,347.81
Contract 295 - Tertiary Tmt	
295 PSS - Contract 295 TT - PS&S	1.25
295 IHC - Contract 295 TT - IHC	922.35
295 - Misc (Permit, Legal)	104.00
Total Contract 295 - Tertiary Tmt	1,027.60
Contract 300 Influent Screening	
300 PSS - Contract 300 Infl Scr - PSS	1.08
300 Cop - Contract 300 Infl Scr - Coppola	304.05
300 - Misc (Permit, Legal)	1,668.00
Total Contract 300 Influent Screening	1,973.13
AS - Air Sampling	1,821.58
350 - Contract 350 - PCSIU	1,122.50
325 - Contract 325 - SC 38.4	11,694.10
330 - Contract 330 GT 1	9,776.65
310 - Contract 310 Phase III Air Perm	1,400.92
Telecommunications Project	4,760.00
305 - Contract 305 NJIB Application	48.82
285 - Contract 285 - SC #1 & 2	93,801.49
270 - Contract 270 Thickeners	8,843.08
280 - Contract 280 PC #2	21,342.49
B-29 Capital Improvements - Other	31,453.09
Total B-29 Capital Improvements	352,427.77
B-30 Renewal and Replacement	
335 - Contract 335 - 19 Pumps	29,033.67
B-30 Renewal and Replacement - Other	563,537.91
Total B-30 Renewal and Replacement	592,571.58

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Cash Basis

Musconetcong Sewerage Authority
Balance Sheet
As of December 31, 2022

	Dec 31, 22
Operations	50,000.00
Total Restricted	1,074,251.35
Unrestricted	
Designated	-107,978.00
Undesignated	835,952.10
Total Unrestricted	727,974.10
3000 - Opening Bal Equity	-5,504,351.57
32000 - Retained Earnings	-2,819,792.98
Net Income	287,893.30
Total Equity	16,455,387.76
TOTAL LIABILITIES & EQUITY	30,432,761.37

The Financial Reports for 2023 were accepted on a motion offered by Mr. McNeilly, seconded by Mr. Romano and the affirmative Roll Call vote of members present. Roll Call Vote:

Mr. Cangiano	Absent	Mr. Riccardi	Yes
Mr. Grogan	Yes	Mr. Romano	Yes
Mr. McNeilly	Yes	Mr. Schindelar	Absent
Mrs. Michetti	Yes	Mr. Schwab	Yes
Chairman Rattner	Yes	Mr. Still	Yes
		Mr. Sylvester	Yes

Comments:

- None

Financial Reports – 2023

1:26 PM
05/16/23
Accrual Basis

Musconetcong Sewerage Authority Budget vs. Actual Expenditure Report January through April 2023

	Jan - Apr 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Net Position Utilized	0.00	119,889.00	-119,889.00	0.0%
Interest	10,582.93	4,480,000.00	-2,240,000.00	50.0%
Trustee passdown	2,250,000.00			
Total Income	2,260,582.93	4,599,889.00	-2,349,306.07	48.9%
Gross Profit	2,250,582.93	4,599,889.00	-2,349,306.07	48.9%
Expense				
Personnel Services				
B-1 - Administrative-S&W	54,652.08	180,000.00	-125,347.92	30.4%
B-14 - Operating-S&W	198,999.88	658,000.00	-459,010.12	29.8%
Total Personnel Services	253,651.96	848,000.00	-594,358.04	29.9%
Employee Benefits				
B-8 - Pension	37,187.11	110,000.00	-72,812.89	33.8%
B-8 - Social Security	18,400.23	60,000.00	-41,599.77	30.7%
B-10 - Hosp	1,647.08			
Dental/Vision				
B-10 - Hosp - Other	73,553.52	220,000.00	-146,446.48	33.4%
Total B-10 - Hosp	75,200.60	220,000.00	-144,799.40	34.2%
B-11 - Disability Insurance	3,187.08	10,000.00	-6,812.92	32.0%
B-6 - Unemployment	3,259.21	7,000.00	-3,740.79	46.0%
Total Employee Benefits	137,244.23	407,000.00	-269,755.77	33.7%
Administration Expenses				
B-2 - Administrative-OE				
Influent LimbPSS	-3,478.26			
B-2 - Administrative-OE - Other	21,951.84	40,000.00	-18,048.16	54.9%
Total B-2 - Administrative-OE	18,473.59	40,000.00	-21,526.41	46.2%
Total Administration Expenses	18,473.59	40,000.00	-21,526.41	46.2%
Operations and Maintenance				
B-3 - Legal	11,073.57	35,000.00	-23,926.43	33.4%
B-4 - Audit	15,306.25	20,000.00	-4,693.75	76.5%
B-5 - Engineer	5,630.50	35,000.00	-29,369.50	16.1%
B-15 - Telephone	3,216.82	15,000.00	-11,783.18	21.4%
B-16 - Electric	160,334.22	500,000.00	-339,665.78	37.8%
B-17 - Propane/Fuel Oil	7,865.72	30,000.00	-22,134.28	26.3%
B-18 - Supplies/Chemicals	58,233.81	225,000.00	-166,766.19	25.0%
B-27 - Laboratory Supplies	3,121.78	8,000.00	-4,878.22	39.0%
B-13 - Office	8,939.51	30,000.00	-21,060.49	29.8%
B-31 - External Services	38,288.77	75,000.00	-36,711.23	48.4%
B-28 - Education/Training	13,988.00	15,000.00	-1,012.00	93.3%
B-25 - Laboratory Fees	12,578.81	20,000.00	-7,421.19	62.9%
B-19 - Maintenance/Repairs	102,968.04	230,000.00	-127,031.96	51.5%
B-20 - Insurance	143,067.00	135,000.00	8,067.00	108.0%
B-24 - NJDEP Fees	18,511.75	25,000.00	-6,488.25	74.0%
B-12 - Trustee Admin Fee	1,245.00	15,000.00	-13,755.00	8.3%
B-23 - Permit/Agmt/Compliance Fees	24,182.40	25,000.00	-817.60	96.7%
B-21 - Equipment	23,718.98	70,000.00	-46,281.02	33.9%
B-26 - Sludge Disposal	224,740.30	1,095,370.00	-870,629.70	20.5%
B-22 - Contingency	0.00	25,000.00	-25,000.00	0.0%
Total Operations and Maintenance	902,667.43	2,598,370.00	-1,695,702.57	34.7%
Debt Service				
Debt Svs - Principal Payment	18,271.63			
Debt Svs - Interest Payment	9,542.50			
Debt Service - Other	0.00	306,519.00	-306,519.00	0.0%
Total Debt Service	27,814.13	306,519.00	-278,704.87	9.1%
Reserves				
B-29 - Capital Improvement	0.00	200,000.00	-200,000.00	0.0%
B-30 - Renewal & Replacement	0.00	200,000.00	-200,000.00	0.0%
Total Reserves	0.00	400,000.00	-400,000.00	0.0%

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Accrual Basis

Musconetcong Sewerage Authority Budget vs. Actual Expenditure Report January through April 2023

	Jan - Apr 23	Budget	\$ Over Budget	% of Budget
Pension Reimbursement	-7,071.92			
Total Expense	1,332,171.22	4,599,889.00	-3,267,717.78	29.0%
Net Ordinary Income	918,411.71	0.00	918,411.71	100.0%
Net Income	918,411.71	0.00	918,411.71	100.0%

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Musconetcong Sewerage Authority
Balance Sheet
As of April 30, 2023

	Apr 30, 23
ASSETS	
Current Assets	
Checking/Savings	
QA 8169 - Operating Acct TD - 8169	1,580,370.51
PR 3717 - Payroll Account TD - 3717	4,699.95
CI 5030 - Capital Improvement TD - 5030	1,270,727.63
Es 3228 - Escrow Account TD Bank - 3228	14,126.34
RR 1360 - Renewal & Replacement TD -1360	694,846.65
Petty Cash	100.00
Total Checking/Savings	3,564,871.08
Other Current Assets	
NJIB Note Receivable	3,090,435.00
Prepaid Expenses	179.99
Total Other Current Assets	3,090,614.99
Total Current Assets	6,655,486.07
Fixed Assets	
Construction in Progress	1,809,092.35
Accumulated Depreciation	-39,721,047.17
Capital Assets, Depreciated	61,481,592.62
Land	505,700.00
Total Fixed Assets	23,875,337.60
Other Assets	
Def. Pension Outflows	329,952.00
Total Other Assets	329,952.00
TOTAL ASSETS	30,860,776.87
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 - Accounts Payable	-42,854.67
Total Accounts Payable	-42,854.67
Other Current Liabilities	
NJIB Note Payable	9,192,377.00
Accrued Payroll Liabilities	
Garnishment	302.14
VALIC	-225.00
PERS - Contributions	125,833.53
PERS - Loans	125,600.97
PERS - Insurance	14,444.45
Union Dues	-1,016.41
Accrued Payroll Liabilities - Other	-47,699.60
Total Accrued Payroll Liabilities	217,240.06
Escrow Deposits Payable	
Matrix Mount Olive	3,994.60
271 KH - 271 Kings Hwy - Adler WH	2,036.25
40 - Bank Street Crown Walk Urban Re	1,825.00
34 - Bnk Street Urban Renewal LLC	12.50
QC - QuickChek Roxbury	210.00
Waterloo Valley Road Sewer Ext.	100.75
Villages at Roxbury	965.00
Crownpoint Multifamily Project	904.25
Escrow Deposits Payable - Other	5,548.49
Total Escrow Deposits Payable	15,596.64

Musconetcong Sewerage Authority
Balance Sheet
As of April 30, 2023

	Apr 30, 23
Current Liabilities	
Compensated Absences Payable	61,681.72
Accrued Interest Payable	26,072.79
Accounts Payable - Pension	-212,137.82
Accrued Liabilities	47,771.88
Total Other Current Liabilities	9,348,602.29
Total Current Liabilities	9,306,747.62
Long Term Liabilities	
Net Pension Liability	1,394,376.00
Loans Payable	2,145,402.38
Def. Inflows of Resources	
Unamort Gain on Refunding 2007	10,200.00
Def. Pension Inflows	991,342.00
Total Def. Inflows of Resources	1,001,542.00
Total Long Term Liabilities	4,541,320.38
Total Liabilities	13,847,068.00
Equity	
Net Investment in Capital Asset	22,689,413.56
Restricted	
Current Debt Service	29,252.00
Future Retirement Reserve	50,000.00
B-29 Capital Improvements	
PS#1 Controls	4,000.00
365 PPE - Contract 365 Plant Process Eval	34,920.09
360 - Contract 360 HVAC & Roofs	
360 IB - Contract 360 HVAC/Roofs-NJIBank	20,211.65
360 PSS - Contract 360 HVAC Roofs PSS	95,014.06
Total 360 - Contract 360 HVAC & Roofs	116,225.71
Contract 295 - Tertiary Tmt	
295 PSS - Contract 295 TT - PS&S	1.25
295 IHC - Contract 295 TT - IHC	922.35
295 - Misc (Permit, Legal)	104.00
Total Contract 295 - Tertiary Tmt	1,027.60
Contract 300 Influent Screening	
300 PSS - Contract 300 Infl Scr - PSS	1.08
300 Cop - Contract 300 Infl Scr - Coppola	304.05
300 - Misc (Permit, Legal)	1,669.00
Total Contract 300 Influent Screening	1,973.13
AS - Air Sampling	1,314.08
350 - Contract 350 - PCSIU	1,122.50
325 - Contract 325 - SC 3&4	11,694.10
330 - Contract 330 GT 1	9,776.65
310 - Contract 310 Phase III Air Perm	1,460.92
Telecommunications Project	4,760.00
305 - Contract 305 NJIB Application	48.82
285 - Contract 285 - SC #1 & 2	93,801.49
270 - Contract 270 Thickeners	8,843.08
280 - Contract 280 PC #2	21,342.49
B-29 Capital Improvements - Other	-42,736.91
Total B-29 Capital Improvements	269,573.75
B-30 Renewal and Replacement	
335 - Contract 335 - 19 Pumps	29,033.67
B-30 Renewal and Replacement - Other	534,975.60
Total B-30 Renewal and Replacement	564,009.27

1:25 PM
05/16/23
Cash Basis

Musconetcong Sewerage Authority
Balance Sheet
As of April 30, 2023

	Apr 30, 23
Operations	50,000.00
Total Restricted	962,835.02
Unrestricted	
Designated	-107,978.00
Undesignated	835,952.10
Total Unrestricted	727,974.10
3000 - Opening Bal Equity	-5,504,351.57
32000 - Retained Earnings	-2,531,899.68
Net Income	669,735.44
Total Equity	17,013,707.87
TOTAL LIABILITIES & EQUITY	30,860,775.87

The **Pending Vouchers** for May 18, 2023, were approved for payment on a motion offered by Mr. Romano, seconded by Mr. Sylvester and the affirmative roll call vote of members present. Roll Call Vote:

Mr. Cangiano	Absent	Mr. Riccardi	Yes
Mr. Grogan	Yes	Mr. Romano	Yes
Mr. McNeilly	Yes	Mr. Schindelar	Absent
Mrs. Michetti	Yes	Mr. Schwab	Yes
Chairman Rattner	Yes	Mr. Still	Yes
		Mr. Sylvester	Yes

Comments:

- None

Musconetcong Sewerage Authority

Transactions through May 18, 2023

	NAME	DESCRIPTION	CATEGORY	AMOUNT
OPERATING:	Alfred DeFelice	2023 Boot Reimbursement, Educ	B-28, B-18	1,256.00
	American Aquatic Testing, Inc	Invoice 12655 - 04.11.2023 - 7 Da	B-25 · Laboratory	1,100.00
	American Wear	Uniform Service 04.25.23-05.16.2	B-31 · External Se	630.40
	Anthony Riccardi	2023 NJWEA Conference Stipend	B-2 · Administrati	700.00
	Aqua Pro-Tech Laboratories	Invoice 237105020	B-25 · Laboratory	27.00
	Aqua Pro-Tech Laboratories	Invoice 237105359	B-25 · Laboratory	27.00
	Blue Diamond Disposal, Inc.	Invoice 701837 - Monthly Trash S	B-31 · External Se	453.00
	Business Machine Technologi	Invoice 2367465, 2367522, 23676	B-31 · External Se	9,486.67
	Business Machine Technologi	Invoice 2367811, 2367810, 23678	B-31 · External Se	1,002.10
	Cintas First Aid & Safety	Invoice 5155179443 & 92237552	B-31 · External Se	269.23
	Domain Directory, LLC	Inv 78383-5 - Annual Website Do	B-13 · Office	289.00
	Essex Engineering	Invoice # 112907 - Service Water	B-19 · Maintenan	2,885.00
	Grainger	Invoice # 9687553983	B-19 · Maintenan	139.79
	Hach Company	Invoice # 13584769 & 13583477	B-27 · Laboratory	543.73
	JEM Industrial Services, Inc.	Invoice 1808	B-18 · Supplies/Cl	3,626.56
	Jesse Szczybelek	Waterwater Course	B-28	1,849.00
	Jilliam Martucci	2023 Vision/Dental/Mileage/USP	B-2, B-10	452.33
	Law Offices of Patrick J. Dwyer	Invoice 1020 & 1019	B-2, B-23	5,740.38
	Lawson Products	Invoice 9310551129	B-18 · Supplies/Cl	739.81
	Napa Auto Parts	Invoice 5720-583737	B-19 · Maintenan	123.86
	Netcong Hardware	March/April/May 2023	B-18 · Supplies/Cl	225.78
	Niusene Oliveira Cleaning Cor	Invoice 2302	B-31 · External Se	800.00
	North Jersey Pump & Control	Invoice 1387-23	B-19 · Maintenan	1,350.00
	North Jersey Pump & Control	Invoice 1397.23	B-19 · Maintenan	1,960.00
	One Call Concepts, Inc.	Invoice 3045443	B-2 · Administrati	131.56
	Passaic Valley Sewerage Com	Invoice 521824 - Liquid Waste Ac	B-26 · Sludge Dis	30,555.20
	PS&S	Invoice # 160333 - General Consu	B-5 · Engineer	3,392.50
	PS&S	Invoice # 160331 - Develop Infl	Influent Limit/PS	768.50
	Quartz Lamps, Inc.	Invoice 19549	B-18 · Supplies/Cl	6,485.07
	R-D Trucking	Invoice 4632- Sludge Hauling - 04	B-26 · Sludge Dis	38,194.00
	Rapid Pump & Meter Service	Invoice RSRI66392	B-30 Renewal an	1,904.31
	Rapid Pump & Meter Service	Invoice RSRI66287	B-19 · Maintenan	3,995.00
	Rapid Pump & Meter Service	Invoice RSRI66538	B-19 · Maintenan	2,131.71
	Raritan Group, Branch 100	Invoice 3131958	B-19 · Maintenan	3,471.81
	Sal's Pizza	Invoice 11592	B-2 · Administrati	449.85
	Smart Water Inc.	Invoice 41715	B-31 · External Se	650.00
	Tritec Office Equipment	Invoice 155 Water Cooler Contrac	B-13 · Office	59.00
	USA Bluebook	Invoice 284601	B-18 · Supplies/Cl	142.44
	USALCO	Invoice 20265402	B-18 · Supplies/Cl	9,828.40
	Wielkotz & Company LLC	2022 Progress Billing Audit	B-4 · Audit	<u>10,000.00</u>
		TOTAL:		147,835.99
<hr/>				
CAPITAL:	PS&S	Invoice # 160330 - Plant Process I	365 PPE · Contrac	461.25
	PS&S	Invoice # 160332 - PS1 Controls tl	PS#1 Controls	3,318.75
	PS&S	Invoice # 160329 - C360 NJIB thro	360 IB · Contract	1,992.50
	PS&S	Invoice # 160328 - C360 PSS thro	360 PSS · Contract	<u>3,055.00</u>
		TOTAL:		8,827.50
ESCROW:	PS&S	Invoice # 160327 - Matrix throug	Matrix Mount Oli	<u>400.00</u>
		TOTAL:		400.00
RENEWAL:			TOTAL:	0.00
PAYROLL:	MSA Payroll	04.28.2023 Payroll	B-1, B-14	33,460.13
	MSA Payroll	05.12.2023 Payroll	B-1, B-14	<u>32,206.41</u>
		TOTAL:		65,666.54
ONLINE & MANUAL CHECKS:	Altice	Confirmation # 2064002	B-15 · Telephone	290.44
	Direct Energy	Confirmation # 2503936	B-16 · Electric	32,185.32
	JCP&L	Invoice # 96818462 Through 04.2	B-16 · Electric	7,593.71
	Local 32	Ck # 10052 - 04.01.23-04.30.23	Union Dues	351.00
	Lowe's	Reference # 2399554972	B-19 · Maintenan	842.37
	NJ Division of Pensions & Ben	Reference # 11551410	B-9 · Pension	7,147.38
	NJSHBP	Reference # 12110272	B-10 · Hosp	20,689.32
	NJ American Water	Confirmation # 975852605	B-31 · External Se	874.30
	Primepoint	Invoice # 563955 - 04.28.23	B-31 · External Se	35.25
	Primepoint	Invoice # 565424 - 05.12.23	B-31 · External Se	45.50
	Shell	Confirmation # 816905182023	B-17 · Propane/Fi	395.95
	Treasurer - State of NJ	Confirmation # 90001-3539286	B-24 · NJDEP Fee:	885.00
	VALIC	Confirmation # 267642	VALIC	500.00
	VALIC	Confirmation # 269339	VALIC	500.00
	Verizon Wireless	Transaction # 2509640693		<u>248.94</u>
		TOTAL:		72,584.48

The following **correspondence** for May 2023 was received and filed on a motion offered by Mr. McNeilly, seconded by Mr. Romano and the affirmative all in favor vote of members present. All In Favor Vote:

Mr. Cangiano	Absent	Mr. Riccardi	Aye
Mr. Grogan	Aye	Mr. Romano	Aye
Mr. McNeilly	Aye	Mr. Schindelar	Absent
Mrs. Michetti	Aye	Mr. Schwab	Aye
Chairman Rattner	Aye	Mr. Still	Aye
		Mr. Sylvester	Aye

Comments:

- Mr. Schilling asked for The Board’s support regarding Correspondence M.
 - Mr. McNeilly suggested that Counsel draft a letter on behalf of the MSA as well as the Commissioners.
- Mr. Schwab offered accolades on Correspondence B.

• **Correspondence:**

- A. MSA to Mount Olive Township: Matrix Development 2000 International Drive Mount Olive, NJ
- B. ERA: Certificate of Excellence WP-338, MSA
- C. James Sassano Associates: TWA Endorsement Request, ITC East – Continental Crossing – Planned Unit Residential Development, Block 105, Lot 1 & Block 106 Lots 1 & 2, 30 Continental Drive Mount Olive Township, NJ – Project Developer - JAS Group Enterprise, Inc., Land Owner – NJ Foreign Trade Zone Venture LLC
- D. NJIB: Construction Loan Accrued Interest Monthly Statement, 04.30.2023
- E. State of New Jersey, DEP, Division of Water Quality: TWA Application, Mount Olive Township – ITC East Continental Crossing Continental Drive Mount Olive Township NJ 07828
- F. PS&S: Sanitary Sewer Service, ITC East – Continental Crossing Block 105, Lot 1 and Block 106, Lots 2 and 3 Mount Olive, NJ
- G. NRMCM February 21, 2023 Meeting Minutes: Musconetcong River Analysis
- H. Parkview Development ARV LLC & Park View Business Property, LLC: Lenel road Ledgewood Landing Road & Kings Highway Roxbury Township, Morris County
- I. Mott Macdonald: Township of Roxbury Well No. 2 PFAS Treatment Facility Treatment Works Pre-Application Clarifications
- J. MSA Rules & Regulations: 04.21.2023
- K. Municipal Excess Liability JIF: 2024-2025 EPL Program
- L. PS&S: Proposal for Professional Services, Plant Hydraulic Modeling
- M. NJWEA: Message from The President – Legislative Support

Monthly Reports:

The Director's Report for the month of May 2023 were accepted on a motion offered by Mr. Schwab and seconded by Mr. Romano and the affirmative all-in favor vote of members present. All In Favor Vote:

Mr. Cangiano	Absent	Mr. Riccardi	Aye
Mr. Grogan	Aye	Mr. Romano	Aye
Mr. McNeilly	Aye	Mr. Schindelar	Absent
Mrs. Michetti	Aye	Mr. Schwab	Aye
Chairman Rattner	Aye	Mr. Still	Aye
		Mr. Sylvester	Aye

Director’s Report Comments:

- Mr. Schilling advised The Board that the 2022 Draft Audit was received today 05.25.2023.
- Mr. Schilling advised The Board that he has received the report for Process Evaluation and will review.
- Mr. Schilling advised that he received a memo from Mott MacDonald regarding TWA regarding Roxbury Township PFAS removal systems which is due to be on the June meeting agenda.
- Mr. Schilling advised that he is obtaining more information regarding the grinders, he will present it when completed.
- Mr. Schilling advised Secondary Clarifier is offline, has been drained and cleaned. He has notified both DEP & Sussex County Health Department in the event of any odor complaints.
- Chairman Rattner asked about the Landing Road Project, will we have inspectors on site, Mr. Schilling confirmed yes.
 - Mr. Schilling advised that there is a follow-up meeting in place.
 - Mr. Wancho, PE advised they are relocating a sewer line, he is still waiting on the drawings.
 - Mrs. Michetti advised that they have requested that they provide a carrier pipe across the bridge for possible sewer main connections.
- Mr. Schilling advised that regarding the Matrix Development Project things are going very well and they have agreed to revise the easement language.

The Office Manager's Report, Maintenance & Repairs Report for the month of May 2023 and Flow Data for the month of April 2023 were accepted on a motion offered by Mr. Romano and seconded by Mr. Schwab and the affirmative all-in favor vote of members present. All In Favor Vote:

Mr. Cangiano	Absent	Mr. Riccardi	Aye
Mr. Grogan	Aye	Mr. Romano	Aye
Mr. McNeilly	Aye	Mr. Schindelar	Absent
Mrs. Michetti	Aye	Mr. Schwab	Aye
Chairman Rattner	Aye	Mr. Still	Aye
		Mr. Sylvester	Aye

Office Manager's Report, Maintenance & Repairs Report, Flow Data Comments:

- Ms. Martucci advised that PS&S has advised that NJ Ibank has accepted our bid schedule for the HVAC/Roof Project
 - Mr. Wancho, PE advised advertisement is scheduled for June 19, 2023.
 - There was discussion among The Board that the timeframe may not be sufficient.

The Engineer's Report for the month of May 2023 was accepted on a motion offered by Mr. Sylvester, seconded by Mr. Schwab and the affirmative all-in favor of members present. All In Favor Vote:

Mr. Cangiano	Absent	Mr. Riccardi	Aye
Mr. Grogan	Aye	Mr. Romano	Aye
Mr. McNeilly	Aye	Mr. Schindelar	Absent
Mrs. Michetti	Aye	Mr. Schwab	Aye
Chairman Rattner	Aye	Mr. Still	Aye
		Mr. Sylvester	Aye

Engineer's Report Comments:

- Mr. Wancho, PE advised that the proposal submitted for The Hydraulic Model was submitted for review, purpose of the Hydraulic Model is to determine what the ultimate hydraulic capacity is for the plant.
 - Mr. Schilling advised that he would discuss this proposal with Mr. Wancho, PE as well as the Engineer Committee.

New Business:

Resolution No. 23-29 was offered on a motion by Mr. Romano seconded by Mr. Sylvester and the affirmative roll call vote of members present Roll Call Vote:

Mr. Cangiano	Absent	Mr. Riccardi	Yes
Mr. Grogan	Yes	Mr. Romano	Yes
Mr. McNeilly	Yes	Mr. Schindelar	Absent
Mrs. Michetti	Abstain	Mr. Schwab	Abstain
Chairman Rattner	Yes	Mr. Still	Yes
		Mr. Sylvester	Yes

*See attached resolution

Comments:

- Chairman Rattner asked if a Public Hearing is required regarding this Resolution.
 - Mr. Dwyer, Esq. advised the ability to adopt rules is in every municipality, MSA could adopt the Resolution and then have a Public Hearing after 45 days.
 - There was discussion among The Board and determined by The Board that Mr. Dwyer, Esq. will draft a notice for the member towns.

Resolution No. 23-30 was offered on a motion by Mr. McNeilly seconded by Mr. Grogan and the affirmative roll call vote of members present Roll Call Vote:

Mr. Cangiano	Absent	Mr. Riccardi	Yes
Mr. Grogan	Yes	Mr. Romano	Yes
Mr. McNeilly	Yes	Mr. Schindelar	Absent
Mrs. Michetti	Yes	Mr. Schwab	Yes
Chairman Rattner	Yes	Mr. Still	Yes
		Mr. Sylvester	Yes

*See attached resolution

Comments:

- There was discussion among The Board about the multiple change orders on the project and the unexpected costs pertaining to this project.
 - Chairman Rattner asked that an explanation of expenses for this project be forwarded for review.
- It was determined and agreed that the thermostat relocation will be handled at no additional cost.

Resolution No. 23-31 was offered on a motion "as amended" by Mrs. Michetti seconded by Mr. Schwab and the affirmative roll call vote of members present Roll Call Vote:

Mr. Cangiano	Absent	Mr. Riccardi	Yes
Mr. Grogan	Yes	Mr. Romano	Yes
Mr. McNeilly	Yes	Mr. Schindelar	Absent
Mrs. Michetti	Yes	Mr. Schwab	Yes
Chairman Rattner	Yes	Mr. Still	Yes
		Mr. Sylvester	Yes

*See attached resolution

Comments:

- Mr. Schilling advised that this is related to a housing development.
- Mr. Schwab asked if Escrow is needed, Mr. Wancho, PE advised not.
- Mrs. Michetti asked if they are filling in Wetlands. Mr. Dwyer, Esq. advised that the Resolution can be amended to reflect this information.

Adjournment:

Motion made by Mr. Schwab, seconded by Mr. McNeilly at 08:24pm and the all-in favor Vote of members present, Chairman Rattner adjourned the meeting at 08:24pm. All In Favor Vote:

Mr. Cangiano	Absent	Mr. Riccardi	Aye
Mr. Grogan	Aye	Mr. Romano	Aye
Mr. McNeilly	Aye	Mr. Schindelar	Absent
Mrs. Michetti	Aye	Mr. Schwab	Aye
Chairman Rattner	Aye	Mr. Still	Aye
		Mr. Sylvester	Aye

Respectfully Submitted:
Jilliam Martucci - Administrative Assistant

RESOLUTION NO. 23-29

Resolution of the Musconetcong Sewerage Authority
Adopting Rules for Prohibited Discharges

WHEREAS, the Musconetcong Sewerage Authority ("MSA") has identified a need to adopt Rules to further identify and clarify those substances which are prohibited from being introduced or conveyed into MSA's wastewater treatment facilities, including but not limited to the pipes, pumps, meter chambers and treatment plant in order to better protect public health, welfare and safety;

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Musconetcong Sewerage Authority that the attached Rules for Prohibited Discharge shall be proposed for adopted in accordance with the Sewer Service Agreements between the MSA and the member municipalities; and it is

FURTHER RESOLVED, that the Director, is hereby authorized to take such other actions as are necessary in order to complete the adoption process for the proposed Rules.

MUSCONETCONG SEWERAGE AUTHORITY

ATTEST:


Joseph Schwab, Secretary-Treasurer


Steven Rattner, Chairman

Dated: May 25, 2023

RESOLUTION NO. 23-30

Resolution of the Musconetcong Sewerage Authority ("MSA")
Awarding a Contract for Additional Professional Services to
Paulus, Sokolowski & Sartor, LLC ("PS&S") for Engineering
Services in Connection with Contract 300 for an Influent Screening Facility

WHEREAS, by Resolution No. 18-44 the MSA awarded a contract for professional services to Paulus, Sokolowski & Sartor, LLC ("PS&S") for engineering services in the amount of \$269,140.00 in connection with Contract 300 for an Influent Screening Facility, including submitting an application to the New Jersey I-Bank for financing; and

WHEREAS, by Resolution No. 19-59 MSA awarded a change order to PS&S and the contract was increased in the amount of \$29,000.00 to provide additional funding for an enlargement of the scope of work which included the addition of a Second Multi-Rake Mechanical Screen, Flow Monitoring and Control Provisions, and Administrative/Design Issues; and

WHEREAS, by Resolution No 20-22 MSA awarded PS&S an increase in the amount of \$12,500.00 for preparing documents for re-bid for Contract 300 because the original bids were rejected as being substantially higher than the estimated engineering cost; and

WHEREAS, by Resolution No. 20-43 PS&S the contract was increased by \$6,170.00 to account for assistance by PS&S with the preparation and submission of packages to NJ I-bank; and

WHEREAS, by Resolution No. 21-24 the contract was amended to grant an additional \$57,900.00 to PS&S for a variety of work including:

- Review and meetings related to the multi-rake mechanical screen submittal;
- Negotiation of cost adders related to materials escalation.
- Review, coordination and impacts of electrical shut-downs.
- Review and coordination of screen impacts to pre-manufactured building.
- Additional electrical coordination.
- Unforeseen site piping conflicts, and
- Coordination of bypass pumping operations; and

WHEREAS, by Resolution 21-49 MSA awarded a contract increase to PS&S in the amount \$30,000.00 for increased costs due to material/equipment delays, coordination and impacts of the bypass operation, impacts from Hurricane Ida, additional electrical coordination and unforeseen piping conflicts; and

WHEREAS, by Resolution 22-25 MSA awarded a contract increase to PS&S in the amount of \$21,000.00 for work due to increased costs resulting from equipment/material delays, weather delays, coordination and oversight of the bypass operation, and electrical work coordination; and

WHEREAS, PS&S has submitted a Proposal dated May 18, 2023 in connection with services for an equipment issue in the Influent Screening Facilities, namely, a conveyor jammed causing damage to the internal screening unit, which work includes coordinating with the contractor, the manufacturer and the Authority to implement repairs, which occurred on May 9th and May 10th, 2023, all as described in the Proposal; and

WHEREAS, PS&S has confirmed that the proposed increase is within the allowable NJ I-Bank and NJDEP percentage increases; and

WHEREAS, the Musconetcong Sewerage Authority has need for continued consulting engineering services in connection with this project and has benefitted from the services of PS&S to date; and;

WHEREAS, N.J.S.A. 40A:11-5 permits the award of a contract for professional services without public advertising or bidding; and

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Musconetcong Sewerage Authority that a contract is hereby awarded to PS&S to provide additional engineering services in connection with Contract 300 as set forth in the Proposal dated May 18, 2023 in an amount not to exceed \$4,750.00; and be it

FURTHER RESOLVED that the above total amount shall not be increased without further authorization by the Musconetcong Sewerage Authority; and be it

FURTHER RESOLVED that the Treasurer has confirmed funds for such work is available in the Budget for 2023 (Budget line B-29 Capital); and it is anticipated will be included in I-Bank funding for the project; and be it

FURTHER RESOLVED, that the Musconetcong Sewerage Authority publish a legal advertisement in the official newspaper of publication of the Authority advising of the award as required by N.J.S.A. 40A:11-5.

MUSCONETCONG SEWERAGE AUTHORITY

ATTEST:


Joseph Schwab, Secretary-Treasurer


Steven Rattner, Chairman

DATED: May 25, 2023

SEE ATTACHED PROPOSAL DATED MAY 18, 2023

RESOLUTION NO. 23-31

Resolution of the Musconetcong Sewerage Authority ("MSA") Authorizing Signature of Consent on a Treatment Works Approval ("TWA") Application for ITC East – Continental Crossing, Block 105, Lot 1, and Block 106, Lots 2 and 3, Township of Mt. Olive, NJ

WHEREAS the MSA has received notice of an application for Treatment Works Approval ("TWA") prepared by James Sassano Associates, Inc. professional engineers for ITC East – Continental Crossing, requesting the Authority to sign a New Jersey Department of Environmental Protection ("NJDEP") Treatment Works Approval permit Statement of Consent form WQM-003-T; and

WHEREAS, the project involves the proposed construction of:

- 146 single family 4-bedroom detached residential dwelling units;
- 248 single family 3-bedroom attached residential dwelling units;
- 100 stacked townhouses including twenty 1-bedroom units, sixty (60) two-bedroom units, and twenty (20) 3-bedroom units (the "Project"); and

WHEREAS, PS&S has reviewed the application and advised the MSA by letter dated May 12, 2023 that the subject properties lie within the Mt. Olive sewer service area and there is adequate capacity at the MSA treatment plant to accept the proposed flow; and

WHEREAS a Treatment Works Approval (TWA) must be obtained from DEP to allow the Project to connect to sewer; and

WHEREAS the Treatment Works Approval application requires the consent and endorsement of the MSA; and

WHEREAS, PS&S having reviewed the application recommends that it be signed by the MSA;

-1-

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Musconetcong Sewerage Authority that the Chairman and/or Secretary-Treasurer are hereby authorized to execute the TWA application to authorize sewer connection for the Project to the MSA sewer treatment facility.

ATTEST: MUSCONETCONG SEWERAGE AUTHORITY


Joseph Schwab, Secretary-Treasurer


Steven Rattner, Chairman

DATED: May 25, 2023

SEE ATTACHED LETTER FROM PS&S DATED MAY 12, 2023

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